



# Park City Prep Charter School

1550 State Street Bridgeport, CT 06605

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[www.parkcityprep.org](http://www.parkcityprep.org)

## Board of Directors Meeting

January 19, 2017

### MINUTES

Present: John Bryk, Suzette Lindo, Chris Van Etten, Vicky Boudreau, Bruce Ravage

Absent: Jennifer O'Dean, Rose Richardson

**Meeting was called to order at 6:00 pm.**

- **Public Session** - No members of the public were in attendance.
- **Approval of Minutes of November 2, 2016**
  - Change date 2015 to 2016 in Old Business.
  - Corrected minutes unanimously approved.
- **Financial Update**
  - 2015 – 2016 Audit – Jen Bull, *Dworkin, Hillman, LaMorte, & Sterczala, P.C.*
    - Annual audit was presented to the Board by Ms. Bull.
  - Year to Date – Balance, Income and Expense sheets are in order.
    - Line 6570 – Business insurance is higher than projected.
    - Line 6803 – IT services are higher than projected.
  - Planned Expenditures
    - Renovation on 3<sup>rd</sup> floor - expansion of smaller classroom
    - Replacement of 2 mobile Mac labs with PC/Chromebook labs
    - Additional cameras throughout the building and outdoors, as well
    - Fundraising/Marketing position
    - Math/Literacy Interventionist
- **Director's Update**
  - Staffing
    - New sixth grade teacher is doing well.
    - The classes of one of our language arts teachers, who resigned, were absorbed within the schedule of the other language arts teachers.

- Funding for Charter Schools – The Governor’s proposed budget may affect number of seats allocated to charter schools next year.
  - Board Membership – Jennifer O’Dean is a new community member of our Board.
  - New Sidewalks have now been completed around the school.
  - Department of Energy and Environmental Protection found no contamination on school property and no remediation is necessary.
  - Monthly Student Reward Trips have been reinitiated in all grades to recognize students for good conduct and hard work.
- **Old Business** - The Board made a final suggestion to add to the revision of the staff absence policy.
  - **New Business**
    - The 2016 Tax Return was approved by the Board.
    - Board Membership - We are looking to add more community members and another parent member.
    - February Honors Dinner for 7<sup>th</sup> and 8<sup>th</sup> grade scholars will be held the end of February.
    - February Science Fair - We will have 10 projects represented at the Connecticut State Science and Engineering Fair March 14 – 16, 2017.

Minutes submitted by Vicky Boudreau